

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Review of ILSP Planning Schedules

FROM:

Chief, ILSP

EXTENSION

NO.

OL 10194-87

DATE

31 July 1987

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. AO/OS

8/12

P

2.

3.

C/TSG

8/14/87

Pff

4.

C/ITD

18 AUG 1987

PM

5.

AO/OS

6.

7.

8.

C/TSCMD

8/18

9.

10.

11.

12.

13.

14.

15.

Pls review. Chairman, ILSP would like to ensure established worker dates & timing realistic.

3-485
I sent a copy of this to [] for response as it is now since it seems to be his action. at the same time, it appears to me that both TSCMD and TSCMD should have some actions prior to building occupancy! Please review ASAP and let me know so we can also respond if necessary.

FORM 610 USE PREVIOUS EDITIONS

CONFIDENTIAL

★ U.S. Government Printing Office:

31 July 1987

MEMORANDUM FOR: Administrative Officer, Office of Security
Chief, New Building Communications
Project Division, OIT
Chief, Technical Service Division, OIT
Deputy for Operations, FMD, OL
Deputy for Services, FMD, OL
Chief, New Building Project Office, OL

STAT

FROM:

[Redacted]
Chief, Integrated Logistics Support Program

SUBJECT: Review of ILSP Planning Schedules

1. Recent meetings with representatives of the Office of Logistics (OL), the Office of Information Technology (OIT), and Office of Security (OS) have highlighted the need for integrated scheduling of the activities leading up to the occupancy of the New Headquarters Building (NHB). The Office of Logistics Integrated Logistics Support Program (ILSP) was established within Facilities Management Division/OL in 1985 as the focal point for coordinating the occupancy of the NHB. A great deal of planning has already occurred and it is now time for some of this to be shared with the other Directorate of Administration support organizations that have taskings that must be accomplished prior to the occupancy of the NHB.

2. Attached to this memo are working copies of the following ILSP planning documents:

- A) Typical Event/Time Schedule
- B) Proposed Master Schedule
- C) Timeline
- D) Schedule Sorted by Events
- E) Schedule Sorted by Task

STAT

C O N F I D E N T I A L

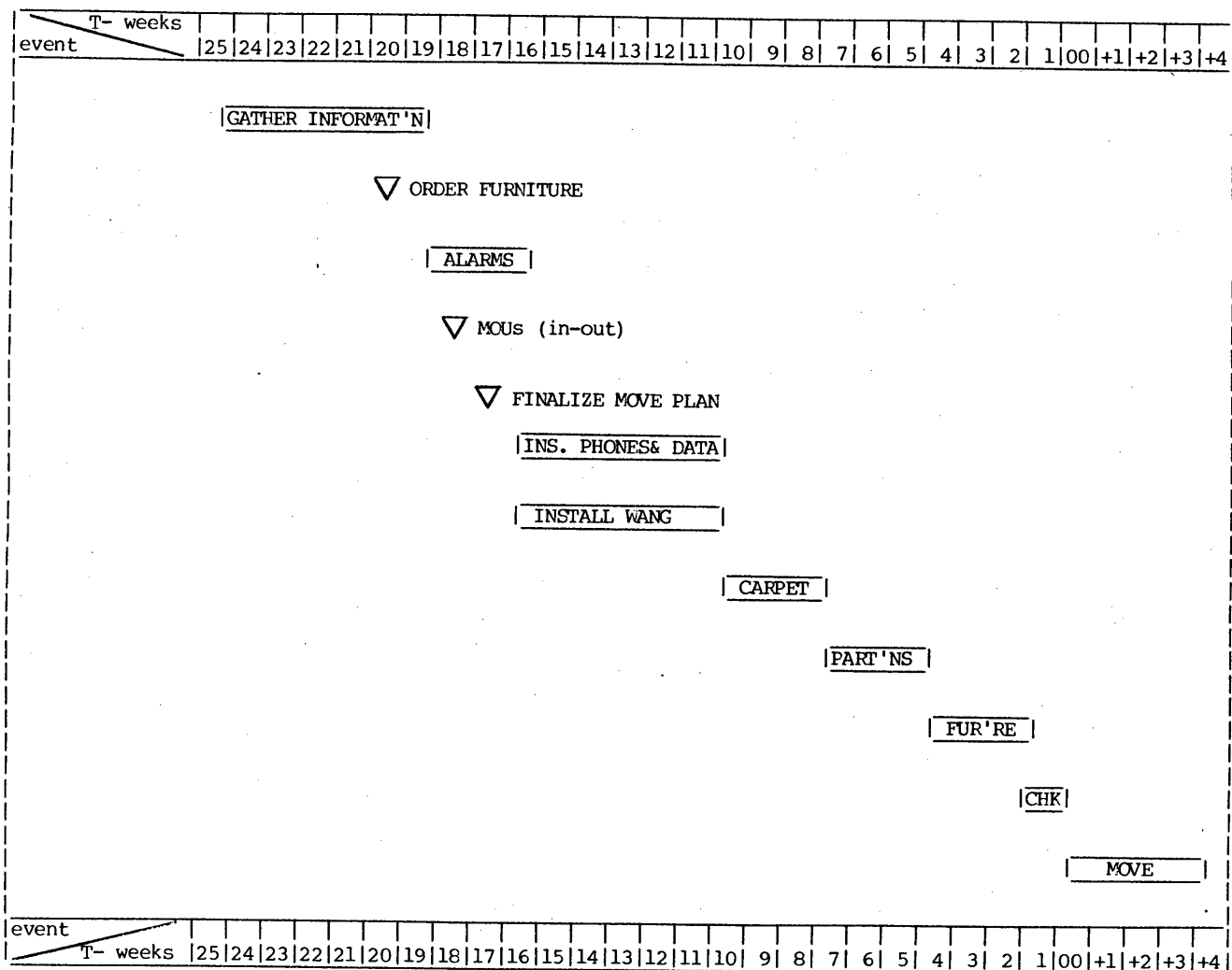
SUBJECT: Review of ILSP Planning Schedules

Taskings for each addressee as we know them are listed. Please review this material and formulate your comments to them. In approximately two weeks, FMD will schedule a meeting with your representatives to review your comments and any suggested changes. After the review, a formal ILSP NHB move schedule will be published for use by all.

3. Please advise who will be your representative to this process by contacting the undersigned on If you require additional information on the attachments please contact

cc: D/L
C/FMD

C O N F I D E N T I A L

TYPICAL EVENT/TIME

1987													1988																							
JULY			AUGUST			SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY			FEBRUARY			MARCH												
6/13/20/27			3/10/17/24/31			7/14/21/28			5/12/19/26			2/9/16/23/30			7/14/21/28			4/11/18/25			1/8/15/22			5/12/19/26												
MONDAYS																																				
OSNR	GATHER INFORMATION												BOD																							
	ALARMS												PHONES & DATA												HANG											
	CARPET												PARTITIONS												FURNITURE											
	CHK												MOVE OSNR																							
OEA	GATHER INFORMATION												ALARMS												PHONES & DATA											
	HANG												CARPET												PARTITIONS											
	FURNITURE												CHK												MOVE OEA											
NESA	GATHER INFORMATION												ALARMS												PHONES & DATA											
	HANG												CARPET												PARTITIONS											
	FURNITURE												CHK												MOVE NESA											
OTS	GATHER INFORMATION												ALARMS												PHONES & DATA											
	HANG												CARPET												PARTITIONS											
	FURNITURE												CHK												MOVE OTS											
PPS	GATHER INFORMATION												ALARMS												PHONES & DATA											
	HANG												CARPET												PARTITIONS											
	FURNITURE												CHK												MOVE PPS											
OTT	GATHER INFORMATION												ALARMS												PHONES & DATA											
	HANG												CARPET												PARTITIONS											
	FURNITURE												CHK												MOVE OTT											
SE	GATHER INFORMATION												ALARMS												PHONES & DATA											
	HANG												CARPET												PARTITIONS											
	FURNITURE												CHK												MOVE SE											
PPS	GATHER INFORMATION												ALARMS												PHONES & DATA											
	HANG												CARPET												PARTITIONS											
	FURNITURE												CHK												MOVE PPS											
AF	GATHER INFORMATION												ALARMS												PHONES & DATA											
	HANG												CARPET												PARTITIONS											
	FURNITURE												CHK												MOVE AF											
OF	GATHER INFORMATION												ALARMS												PHONES & DATA											
	HANG												CARPET												PARTITIONS											
	FURNITURE												CHK												MOVE OF											
OS	GATHER INFORMATION												ALARMS												PHONES & DATA											
	HANG												CARPET												PARTITIONS											
	FURNITURE												CHK												MOVE OS											
OP	GATHER INFORMATION												ALARMS												PHONES & DATA											
	HANG												CARPET												PARTITIONS											
	FURNITURE												CHK												MOVE OP											
OL	GATHER INFORMATION												ALARMS												PHONES & DATA											
	HANG												CARPET												PARTITIONS											
	FURNITURE												CHK												MOVE OL											
MONDAYS			6/13/20/27			3/10/17/24/31			7/14/21/28			5/12/19/26			2/9/16/23/30			7/14/21/28			4/11/18/25			1/8/15/22			5/12/19/26									
JULY			AUGUST			SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY			FEBRUARY			MARCH												
1987			1988			1989			1990			1991			1992			1993			1994			1995												

TIME SCHEDULE

- T- X - Transfer of monies for furniture buy
 - Submit purchase requests for furniture
 - Prepare Move Handbook
- T-27 ** 1st MONTHLY MEETING (COORDINATION MEETING)
 - Provide customer with up-to-date, accurate drawings
 - Begin drafting of the move plan
 - Establish visit and meeting schedules

 - Request customer to provide information NTL T-24 time:
 - Secure Phone locations with call relations
 - Black Phone locations with call relations
 - Wang terminal/printer locations with CPU locations and
 relations
 - Data terminal/printer locations with CPU relations
 - Special Electrical requirements if any
 - Divisional/Branch type inter link/dependency requirements
 - Equipment and furniture list of items to be relocated
 - Diagrams showing which items to be taken from where and
 placed where
 - PTI list (post and pre move listing)
 - Define bridging equipment needs (wang, data, ect.)
- T-26
- T-25
- T-24 - Conduct pre-move survey
- T-23 - Conduct pre-move survey
- T-22 ** 2nd MONTHLY MEETING
 - Receive information requested at last meeting & review
 - Request from the customer a list of pre & post move PTI items
 - Determine order of customer move related to BSB capability
 - Define areas to be alarmed and type of alarms needed (S & G
 locks, Unicans, ect.)
 - Begin minor adjustments (if necessary)
 - Define wang wiring paths

- T-21
- T-20
 - Furniture ordered
 - Define Wang wiring paths
 - Finalize MOU's, deliver
- T-19
 - Start the installation of door hardware and alarms
 - Start the installation of motion detectors (if required)
- T-18
 - ** 3rd MONTHLY MEETING
 - Review the customer PTI list
 - Receive and review MOU's
- T-17
 - Finalize the Move Plan
- T-16
 - Application for special move permits
 - Door hardware (50s and Unicans) installed, Door combination set
 - Door alarms are hooked up and activated
 - Begin the wiring and installation of PHONES, WANG, DATA, ALARMS
- T-15
 - Customer to tour new area
- T-14
 - ** 4th MONTHLY MEETING
 - Review all previous meeting agenda items, make adjustments.
 - Special floor tile cuts. Pass requirements to FMD/OPS
 - Discuss Special handling of classified materials
- T-13
 - Prepare area for temporary bridging equipments as required
 - Minor adjustments completed
- T-12
 - Determine Escort requirement (component reps. or others)
 - Determine time of move (day or night)
- T-11
- T-10
 - ** 5th MONTHLY MEETING
 - Special cut tiles in place
 - Installation of phone, data, wang and alarms completed
 - Begin carpet installation

- T- 9 - Customer to tour new area
- T- 8 - Customer to tour new area
- T- 7 - Customer to tour new area
 - Carpet installation completed
 - Begin installation of partitions
- T- 6 ** FINAL MONTHLY MEETING
 - Pass out Move Handbook
- T- 5
- T- 4 ** 1st PRE-MOVE MEETING
 - Acquire special move permits
 - Partition installation completed
 - Furniture installation begins
- T- 3 ** 2nd PRE-MOVE MEETING
 - Provide packing materials and instructions
- T- 2 ** 3rd PRE-MOVE MEETING
 - Secure phones in place
 - Black phones in place
 - Data wire/grid ready for connection
- T- 1 ** FINAL MOVE MEETING
 - Furniture installation completed
 - Inspection of spaces with final check out
 - All the pre-move PTI items removed
 - Clean the new area prior to move
 - Customer tour of new site area
 - Phone instruments activated
- T+ 0 ** START THE CUSTOMER MOVE
 - Begin scheduled daily cleaning of new areas
 - Escorts on duty for move
 - BSB and riggers on duty for move
 - Wang and other representatives on board and ready for move
 - Provide/install necessary bridging equipments

- T+ 1 ** MOVE CONTINUES
- Adjust new area HVAC
 - Move customer
 - Collect move boxes and materiel
- T+ 2 ** MOVE CONTINUES
- Adjust new area HVAC
 - Move customer
 - Collect move boxes and materiel
- T+ 3 ** MOVE CONTINUES
- Adjust new area HVAC
 - Move customer
 - Collect move boxes and materiel
- T+ 4
- Adjust new area HVAC
 - Move customer
 - Collect move boxes and materiel
- T+ X
- Return space to landlord - obtain release
 - Refurbish vacated space - as required
 - Remove phones and data lines in vacated area - as appropriate
 - Remove security devices (as applicable) from vacated area
 - Remove PTI items from vacated area
 - Security sweep of old area completed
 - Repair/renovate/clean vacated area

23 July 1987

EVENTS SCHEDULE

EVENT	WHO	WHEN	WHAT
PHONES	FMD	-24	Number of phones, inter link dependencies and location
	FMD	-20	LETTER to OIT (request coordinate and provide)
	OIT	-18	Letter of committal from OIT
	OIT	-16	Begin phone wiring installation
	OIT	-10	Phone wiring complete
	OIT	-01	Phone instruments activated
DATA	FMD	-24	Type, number and location of communications equipment
	FMD	-20	LETTER to OIT (request coordinate and provide)
	OIT	-18	Letter of committal from OIT
	OIT	-16	Start wiring installation
	OIT	-10	Wiring installation completed
	OIT	0/4	Hook up and activate equipments
ALARMS	FMD	-24	Define area to be alarmed and types required
	FMD	-21	TASK FMD/OPS (conduit,wiring,install alarms & locks)
	FMD	-20	LETTER to OS (request, coordinate and provide)
	FMD	-19	Start door and motion Alarm installation (50s,Unican)
	OS	-18	Letter of committal from OS
	FMD	-16	Door alarm and door hardware installation completed
	OS	-16	Activate door alarms and combinations
OS	-16	Motion detector installation completed	
WANG	FMD	-24	Define CPU and terminal locations (compartmentalized)
	FMD	-24	Define Electrical and HVAC requirements
	FMD	-22	Define wang wiring paths
	FMD	-20	LETTER to WANG (move date)
	FMD	-20	LETTER to OIT/CSP tasking installation of wang wire
	FMD	-20	Letter tasking electrical/HVAC needs
	WANG	-18	Committal by WANG
	OIT	-18	letter of committal from OIT wiring of wangs
	OIT	-16	Start wang wiring installation
	OIT	-10	Wang wiring installation complete
	WANG	0/4	Disconnect wang equipments and move them as required
	WANG	0/4	connect and check out all relocated wang equipments

CARPET	NEPO	-10	Begin carpet installation	
	NEPO	- 9	Complete carpet installation	
PARTITIONS	NEPO	- 7	Begin partition installation	
	NEPO	- 4	Complete partition installation	
FURNITURE	FMD	-20	Define Quantities and order furniture	
	FMD	-04	Begin installation	
	FMD	-01	Installation completed	
MOVE	FMD	-22	Determine who, what, when and where of the move	
	FMD	-22	Determine amount of move per given time frame	
	FMD	-22	Arrange for special move support	
	FMD	-18	Finalize move dates	
	FMD	-18	Acquire OS approval of the move concept (where appropriate)	
	OS	-18	Acquire OS committal for Security Services during move	
	FMD	-16	Application for special move permits	
	FMD	-04	Arrange Escort coverage	
	FMD	-04	Acquire special move permits	
	FMD	-03	Packing instructions to customer	
	FMD	-03	Packing materials delivered to customer	
	FMD	-01	Pre-move clean up of new spaces	
	FMD	-00	Start the move	
	CUS.	0/4	Provide for re-cal/alignment needs as necessary	
	FMD	0/4	Post-move clean up of new spaces	
	FMD	+04	Move completed	
	WRAP-UP			Security Sweep of vacated spaces
				Security removal of devices (old area) if required ??
			Clean and renovate/restore old vacated area	
			Release of vacated area	

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RESPONSIBILITIES

O.S.	Hook up door alarms and activate, set combinations Hook up motion detectors and activate Provide security during customer move Security sweep of vacated customer area
WANG	Provide bridging equipments as appropriate Disconnect and relocate Wang equipments Connect and Adjust Wang equipments
OIT	Install phones, data, wang, and security alarms Phone instruments installed and operational Remove OIT equipment from vacated areas
NEPO	Insure all customer fit-ups are completed Carpet customers area Install partitions
FMD	Set up and attend meetings with customer Install door alarms and necessary wiring Install door hardware (50s and Unicans) Install motion alarms and necessary wiring Provide reasonable customer tours prepare, distribute, confirm MOU's MINOR adjustments as may be necessary (safety, health or operational requirement Cut Holes in floor tiles, and provide inserts Order Furniture (Cory Jamestown) Draft, finalize, and distribute move schedule Research, develop, finalize customers move Prepare, finalize, and distribute MOVE handbook Obtain special permits as may be required for using the state or park highways Contract for special move support (riggers if required) Install furniture Deliver packing materials to customer Remove pre-move PTI items from vacated area Instruct the customer on how to pack his items Provide the required escorts Move the customer and his goods Monitor all efforts/aspects of move schedule Provide Electrician during the Move Begin routine cleaning HVAC Adjustments if required Remove post-move PTI items from customers area

OSWR EVENTS SCHEDULE FOR RELOCATION INTO THE NHR

Task Work Summary

27-Jul-1987

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	OSWR	FMD	26-Jul-1987	6-Sep-1987	GATHER REQUIREMENTS
ALARM	OSWR	OS	6-Sep-1987	27-Sep-1987	INSTALL SECURITY SYSTEMS
PHONE/DATA	OSWR	OIT	27-Sep-1987	8-Nov-1987	INSTALL DATA & PHONES
WANG	OSWR	OIT	27-Sep-1987	8-Nov-1987	INSTALL WANG SYSTEM
CARPET	OSWR	NBFO	8-Nov-1987	29-Nov-1987	INSTALL CARPET
PARTITIONS	OSWR	NBFO	29-Nov-1987	20-Dec-1987	INSTALL PARTITIONS
FURNITURE	OSWR	FMD	20-Dec-1987	10-Jan-1988	INSTALL FURNITURE
CHECK OUT	OSWR	FMD	10-Jan-1988	17-Jan-1988	INSPECTION OF AREA
MOVE TIME	OSWR	FMD	17-Jan-1988	14-Feb-1988	MOVE EQUIPMENT & FURNITURE

DEA EVENTS SCHEDULE FOR RELOCATION INTO THE N4B

Task Work Summary

27-Jul-1987

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	DEA	FMD	10-Aug-1987	21-Sep-1987	GATHER REQUIREMENTS
ALARM	DEA	OS	21-Sep-1987	12-Oct-1987	INSTALL SECURITY SYSTEMS
PHONE/DATA	DEA	OIT	12-Oct-1987	23-Nov-1987	INSTALL DATA & PHONES
WANG	DEA	OIT	12-Oct-1987	23-Nov-1987	INSTALL WANG SYSTEM
CARPET	DEA	NBPO	23-Nov-1987	14-Dec-1987	INSTALL CARPET
PARTITIONS	DEA	NBPO	14-Dec-1987	4-Jan-1988	INSTALL PARTITIONS
FURNITURE	DEA	FMD	4-Jan-1988	25-Jan-1988	INSTALL FURNITURE
CHECK OUT	DEA	FMD	25-Jan-1988	1-Feb-1988	INSPECTION OF AREA
MOVE TIME	DEA	FMD	1-Feb-1988	29-Feb-1988	MOVE EQUIPMENT AND FURNITURE

NESA EVENTS SCHEDULE FOR RELOCATION INTO THE NHB

Task Work Summary

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	NESA	FMD	9-Sep-1987	21-Oct-1987	GATHER REQUIREMENTS
ALARM	NESA	OS	21-Oct-1987	11-Nov-1987	INSTALL SECURITY SYSTEMS
PHONE/DATA	NESA	OIT	11-Nov-1987	23-Dec-1987	INSTALL DATA AND PHONES
WANG	NESA	OIT	11-Nov-1987	23-Dec-1987	INSTALL WANG SYSTEM
CARPET	NESA	NBPO	23-Dec-1987	13-Jan-1988	INSTALL CARPET
PARTITIONS	NESA	NBPO	13-Jan-1988	3-Feb-1988	INSTALL PARTITIONS
FURNITURE	NESA	FMD	3-Feb-1988	24-Feb-1988	INSTALL FURNITURE
CHECK OUT	NESA	FMD	24-Feb-1988	2-Mar-1988	INSPECTION OF AREA
MOVE TIME	NESA	FMD	2-Mar-1988	30-Mar-1988	MOVE EQUIPMENT & FURNITURE

OTS EVENTS SCHEDULE FOR RELOCATION INTO THE NHB

Task Work Summary

27-Jul-1987

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	OTS	FMD	9-Sep-1987	21-Oct-1987	BATHER REQUIREMENTS
ALARM	OTS	OS	21-Oct-1987	11-Nov-1987	INSTALL SECURITY SYSTEMS
PHONE/DATA	OTS	OIT	11-Nov-1987	23-Dec-1987	INSTALL DATE & PHONES
WANG	OTS	OIT	11-Nov-1987	23-Dec-1987	INSTALL WANG SYSTEM
CARPET	OTS	NSPO	23-Dec-1987	13-Jan-1988	INSTALL CARPET
PARTITIONS	OTS	NSPO	13-Jan-1988	3-Feb-1988	INSTALL PARTITIONS
FURNITURE	OTS	FMD	3-Feb-1988	24-Feb-1988	INSTALL FURNITURE
CHECK OUT	OTS	FMD	24-Feb-1988	2-Mar-1988	INSPECTION OF AREA
MOVE TIME	OTS	FMD	2-Mar-1988	30-Mar-1988	MOVE EQUIPMENT AND FURNITURE

MPS EVENTS SCHEDULE FOR RELOCATION INTO THE NHB

Task Work Summary

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	MPS	FMD	8-Oct-1987	19-Nov-1987	GATHER INFORMATION
ALARM	MPS	OS	19-Nov-1987	10-Dec-1987	INSTALL SECURITY SYSTEMS
PHONE/DATA	MPS	OIT	10-Dec-1987	21-Jan-1988	INSTALL DATA & PHONES
WANG	MPS	OIT	10-Dec-1987	21-Jan-1988	INSTALL WANG SYSTEMS
CARPET	MPS	NBPO	21-Jan-1988	11-Feb-1988	INSTALL CARPET
PARTITIONS	MPS	NBPO	11-Feb-1988	3-Mar-1988	INSTALL PARTITIONS
FURNITURE	MPS	FMD	3-Mar-1988	24-Mar-1988	INSTALL FURNITURE
CHECK OUT	MPS	FMD	24-Mar-1988	31-Mar-1988	INSPECTION OF AREA
MOVE TIME	MPS	FMD	31-Mar-1988	28-Apr-1988	MOVE EQUIPMENT AND FURNITURE

OIT EVENTS SCHEDULE FOR RELOCATION INTO THE NHB

Task Work Summary

27-Jul-1987

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	OIT	FMD	9-Nov-1987	21-Dec-1987	GATHER REQUIREMENTS
ALARM	OIT	OS	21-Dec-1987	11-Jan-1988	INSTALL SECURITY SYSTEMS
PHONE/DATA	OIT	OIT	11-Jan-1988	22-Feb-1988	INSTALL DATA & PHONES
WANG	OIT	OIT	11-Jan-1988	22-Feb-1988	INSTALL WANG SYSTEM
CARPET	OIT	NBPO	22-Feb-1988	14-Mar-1988	INSTALL CARPET
PARTITIONS	OIT	NBPO	14-Mar-1988	4-Apr-1988	INSTALL PARTITIONS
FURNITURE	OIT	FMD	4-Apr-1988	25-Apr-1988	INSTALL FURNITURE
CHECK OUT	OIT	FMD	25-Apr-1988	2-May-1988	INSPECTION OF AREA
MOVE TIME	OIT	FMD	2-May-1988	30-May-1988	MOVE EQUIPMENT & FURNITURE

SE EVENTS SCHEDULE FOR RELOCATION INTO THE NHE

Task Work Summary

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	SE	FMD	7-Dec-1987	20-Jan-1988	GATHER REQUIREMENTS
ALARM	SE	DS	20-Jan-1988	10-Feb-1988	INSTALL SECURITY SYSTEMS
PHONE/DATA	SE	OIT	10-Feb-1988	23-Mar-1988	INSTALL DATA & PHONES
WANG	SE	OIT	10-Feb-1988	23-Mar-1988	INSTALL WANG SYSTEM
CARPET	SE	NEPO	23-Mar-1988	13-Apr-1988	INSTALL CARPET
PARTITIONS	SE	N3PO	13-Apr-1988	4-May-1988	INSTALL PARTITIONS
FURNITURE	SE	FMD	4-May-1988	25-May-1988	INSTALL FURNITURE
CHECK OUT	SE	FMD	25-May-1988	1-Jun-1988	INSPECTION OF AREA
MOVE TIME	SE	FMD	1-Jun-1988	29-Jun-1988	MOVE EQUIPMENT & FURNITURE

PPS EVENTS SCHEDULE FOR RELOCATION INTO THE NHB

Task Work Summary

27-Jul-1987

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	PPS	FMD	9-Jan-1988	20-Feb-1988	GATHER REQUIREMENTS
ALARM	PPS	OS	20-Feb-1988	12-Mar-1988	INSTALL SECURITY SYSTEMS
PHONE/DATA	PPS	OIT	12-Mar-1988	23-Apr-1988	INSTALL DATA & PHONES
WANG	PPS	OIT	12-Mar-1988	23-Apr-1988	INSTALL WANG SYSTEMS
CARPET	PPS	NBPO	23-Apr-1988	14-May-1988	INSTALL CARPET
PARTITIONS	PPS	NBPO	14-May-1988	4-Jun-1988	INSTALL PARTITIONS
FURNITURE	PPS	FMD	4-Jun-1988	25-Jun-1988	INSTALL FURNITURE
CHECK OUT	PPS	FMD	25-Jun-1988	2-Jul-1988	INSPECTION OF AREA
MOVE TIME	PPS	FMD	2-Jul-1988	30-Jul-1988	MOVE EQUIPMENT & FURNITURE

AF EVENTS SCHEDULE FOR RELOCATION INTO THE NHB

Task Work Summary

27-Jul-1987

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	AF	FMD	9-Feb-1988	22-Mar-1988	GATHER REQUIREMENTS
ALARM	AF	OS	22-Mar-1988	12-Apr-1988	INSTALL SECURITY SYSTEMS
PHONE/DATA	AF	OIT	12-Apr-1988	24-May-1988	INSTALL DATA & PHONES
WANG	AF	OIT	12-Apr-1988	24-May-1988	INSTALL WANG SYSTEM
CARPET	AF	NBPO	24-May-1988	14-Jun-1988	INSTALL CARPET
PARTITIONS	AF	NBPO	14-Jun-1988	5-Jul-1988	INSTALL PARTITIONS
FURNITURE	AF	FMD	5-Jul-1988	26-Jul-1988	INSTALL FURNITURE
CHECK OUT	AF	FMD	26-Jul-1988	2-Aug-1988	INSPECTION OF AREA
MOVE TIME	AF	FMD	2-Aug-1988	30-Aug-1988	MOVE EQUIPMENT AND FURNITURE

OF EVENTS SCHEDULE FOR RELOCATION INTO THE WHB

Task Work Summary

27-Jul-1987

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	OF	FMD	10-Mar-1988	21-Apr-1988	GATHER REQUIREMENTS
ALARM	OF	OS	21-Apr-1988	12-May-1988	INSTALL SECURITY SYSTEMS
PHONE/DATA	OF	OIT	12-May-1988	23-Jun-1988	INSTALL DATA & PHONES
WANG	OF	OIT	12-May-1988	23-Jun-1988	INSTALL WANG SYSTEM
CARPET	OF	NSPO	23-Jun-1988	14-Jul-1988	INSTALL CARPET
PARTITIONS	OF	NSPO	14-Jul-1988	4-Aug-1988	INSTALL PARTITIONS
FURNITURE	OF	FMD	4-Aug-1988	25-Aug-1988	INSTALL FURNITURE
CHECK OUT	OF	FMD	25-Aug-1988	1-Sep-1988	INSPECTION OF AREA
MOVE TIME	OF	FMD	1-Sep-1988	29-Sep-1988	MOVE EQUIPMENT & FURNITURE

OS EVENTS SCHEDULE FOR RELOCATION INTO THE NHB

Task Work Summary

27-Jul-1987

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	OS	FMD	10-Apr-1988	22-May-1988	GATHER REQUIREMENTS
ALARM	OS	OS	22-May-1988	12-Jun-1988	INSTALL SECURITY SYSTEMS
PHONE/DATA	OS	OIT	12-Jun-1988	24-Jul-1988	INSTALL DATA & PHONES
WANG	OS	OIT	12-Jun-1988	24-Jul-1988	INSTALL WANG SYSTEM
CARPET	OS	NBPO	24-Jul-1988	14-Aug-1988	INSTALL CARPET
PARTITIONS	OS	NBPO	14-Aug-1988	4-Sep-1988	INSTALL PARTITIONS
FURNITURE	OS	FMD	4-Sep-1988	25-Sep-1988	INSTALL FURNITURE
CHECK OUT	OS	FMD	25-Sep-1988	2-Oct-1988	INSPECTION OF AREA
MOVE TIME	OS	FMD	2-Oct-1988	30-Oct-1988	MOVE EQUIPMENT & FURNITURE

OP EVENTS SCHEDULE FOR RELOCATION INTO THE NHB

Task Work Summary

27-Jul-1987

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	OP	FMD	10-May-1988	21-Jun-1988	GATHER REQUIREMENTS
ALARM	OP	OS	21-Jun-1988	12-Jul-1988	INSTALL SECURITY SYSTEMS
PHONE/DATA	OP	OIT	12-Jul-1988	23-Aug-1988	INSTALL DATE & PHONES
WANG	OP	OIT	12-Jul-1988	23-Aug-1988	INSTALL WANG SYSTEMS
CARPET	OP	NBPO	23-Aug-1988	13-Sep-1988	INSTALL CARPET
PARTITIONS	OP	NBPO	13-Sep-1988	4-Oct-1988	INSTALL PARTITIONS
FURNITURE	OP	FMD	4-Oct-1988	25-Oct-1988	INSTALL FURNITURE
CHECK OUT	OP	FMD	25-Oct-1988	1-Nov-1988	INSPECTION OF AREA
MOVE TIME	OP	FMD	1-Nov-1988	29-Nov-1988	MOVE EQUIPMENT & FURNITURE

OL EVENTS SCHEDULE FOR RELOCATION INTO THE NWS

Task Work Summary

27-Jul-1987

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Task name	Code	Responsible	Start date	Finish date	Description
GET INFO	OL	FMD	10-Jun-1988	22-Jul-1988	GATHER REQUIREMENTS
ALARM	OL	OS	22-Jul-1988	12-Aug-1988	INSTALL SECURITY SYSTEMS
PHONE/DATA	OL	OIT	12-Aug-1988	23-Sep-1988	INSTALL DATA & PHONES
WANG	OL	OIT	12-Aug-1988	23-Sep-1988	INSTALL WANG SYSTEM
CARPET	OL	NBPD	23-Sep-1988	14-Oct-1988	INSTALL CARPET
PARTITIONS	OL	NBPD	14-Oct-1988	4-Nov-1988	INSTALL PARTITIONS
FURNITURE	OL	FMD	4-Nov-1988	25-Nov-1988	INSTALL FURNITURE
CHECK OUT	OL	FMD	25-Nov-1988	2-Dec-1988	INSPECTION OF AREA
MOVE TIME	OL	FMD	2-Dec-1988	30-Dec-1988	MOVE EQUIPMENT & FURNITURE

NBPO TASK OF INSTALLING CARPET

Task & Milestone List

27-Jul-1987

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Task name	Code	Responsible	Planned start	Planned finish	Description
CARPET	OSWR	NBPO	8-Nov-1987	29-Nov-1987	INSTALL CARPET
CARPET	OEA	NBPO	23-Nov-1987	14-Dec-1987	INSTALL CARPET
CARPET	NESA	NBPO	23-Dec-1987	13-Jan-1988	INSTALL CARPET
CARPET	OTS	NBPO	23-Dec-1987	13-Jan-1988	INSTALL CARPET
CARPET	MPS	NBPO	21-Jan-1988	11-Feb-1988	INSTALL CARPET
CARPET	OIT	NBPO	22-Feb-1988	14-Mar-1988	INSTALL CARPET
CARPET	SE	NBPO	23-Mar-1988	13-Apr-1988	INSTALL CARPET
CARPET	PPS	NBPO	23-Apr-1988	14-May-1988	INSTALL CARPET
CARPET	AF	NBPO	24-May-1988	14-Jun-1988	INSTALL CARPET
CARPET	OF	NBPO	23-Jun-1988	14-Jul-1988	INSTALL CARPET
CARPET	OS	NBPO	24-Jul-1988	14-Aug-1988	INSTALL CARPET
CARPET	OP	NBPO	23-Aug-1988	13-Sep-1988	INSTALL CARPET
CARPET	OL	NBPO	23-Sep-1988	14-Oct-1988	INSTALL CARPET

NSF TASK OF INSTALLING PARTITIONS

Task & Milestone List

27-Jul-1987

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Task name	Code	Responsible	Planned start	Planned finish	Description
PARTITIONS	OSNR	NBPO	25-Nov-1987	20-Dec-1987	INSTALL PARTITIONS
PARTITIONS	OEA	NBPO	14-Dec-1987	4-Jan-1988	INSTALL PARTITIONS
PARTITIONS	NESA	NBPO	13-Jan-1988	3-Feb-1988	INSTALL PARTITIONS
PARTITIONS	OTS	NBPO	13-Jan-1988	3-Feb-1988	INSTALL PARTITIONS
PARTITIONS	MPS	NBPO	11-Feb-1988	3-Mar-1988	INSTALL PARTITIONS
PARTITIONS	DIT	NBPO	14-Mar-1988	4-Apr-1988	INSTALL PARTITIONS
PARTITIONS	SE	NBPO	13-Apr-1988	4-May-1988	INSTALL PARTITIONS
PARTITIONS	PPS	NBPO	14-May-1988	4-Jun-1988	INSTALL PARTITIONS
PARTITIONS	AF	NBPO	14-Jun-1988	5-Jul-1988	INSTALL PARTITIONS
PARTITIONS	OF	NBPO	14-Jul-1988	4-Aug-1988	INSTALL PARTITIONS
PARTITIONS	OS	NBPO	14-Aug-1988	4-Sep-1988	INSTALL PARTITIONS
PARTITIONS	OP	NBPO	13-Sep-1988	4-Oct-1988	INSTALL PARTITIONS
PARTITIONS	OL	NBPO	14-Oct-1988	4-Nov-1988	INSTALL PARTITIONS

OIT TASK OF INSTALLING A WANG NETWORK

Task & Milestone List

27-Jul-1987

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Task name	Code	Responsible	Planned start	Planned finish	Description
WANG	DEWR	OIT	27-Sep-1987	8-Nov-1987	INSTALL WANG SYSTEM
WANG	DEA	OIT	12-Oct-1987	23-Nov-1987	INSTALL WANG SYSTEM
WANG	NESA	OIT	11-Nov-1987	23-Dec-1987	INSTALL WANG SYSTEM
WANG	OTS	OIT	11-Nov-1987	23-Dec-1987	INSTALL WANG SYSTEM
WANG	MPS	OIT	10-Dec-1987	21-Jan-1988	INSTALL WANG SYSTEMS
WANG	OIT	OIT	11-Jan-1988	22-Feb-1988	INSTALL WANG SYSTEM
WANG	SE	OIT	10-Feb-1988	23-Mar-1988	INSTALL WANG SYSTEM
WANG	PPS	OIT	12-Mar-1988	23-Apr-1988	INSTALL WANG SYSTEMS
WANG	AF	OIT	12-Apr-1988	24-May-1988	INSTALL WANG SYSTEM
WANG	OF	OIT	12-May-1988	23-Jun-1988	INSTALL WANG SYSTEM
WANG	OS	OIT	12-Jun-1988	24-Jul-1988	INSTALL WANG SYSTEM
WANG	OP	OIT	12-Jul-1988	23-Aug-1988	INSTALL WANG SYSTEMS
WANG	OL	OIT	12-Aug-1988	23-Sep-1988	INSTALL WANG SYSTEM

OIT TASK OF INSTALLING A PHONE AND DATA NETWORK

Task & Milestone List

27-Jul-1987

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Task name	Code	Responsible	Planned start	Planned finish	Description
PHONE/DATA	OSWR	OIT	27-Sep-1987	8-Nov-1987	INSTALL DATA & PHONES
PHONE/DATA	DEA	OIT	12-Oct-1987	23-Nov-1987	INSTALL DATA & PHONES
PHONE/DATA	NESA	OIT	11-Nov-1987	23-Dec-1987	INSTALL DATA AND PHONES
PHONE/DATA	OTS	OIT	11-Nov-1987	23-Dec-1987	INSTALL DATE & PHONES
PHONE/DATA	MPS	OIT	10-Dec-1987	21-Jan-1988	INSTALL DATA & PHONES
PHONE/DATA	OIT	OIT	11-Jan-1988	22-Feb-1988	INSTALL DATA & PHONES
PHONE/DATA	SE	OIT	10-Feb-1988	23-Mar-1988	INSTALL DATA & PHONES
PHONE/DATA	PPS	OIT	12-Mar-1988	23-Apr-1988	INSTALL DATA & PHONES
PHONE/DATA	AF	OIT	12-Apr-1988	24-May-1988	INSTALL DATA & PHONES
PHONE/DATA	OF	OIT	12-May-1988	23-Jun-1988	INSTALL DATA & PHONES
PHONE/DATA	OS	OIT	12-Jun-1988	24-Jul-1988	INSTALL DATA & PHONES
PHONE/DATA	OP	OIT	12-Jul-1988	23-Aug-1988	INSTALL DATE & PHONES
PHONE/DATA	OL	OIT	12-Aug-1988	23-Sep-1988	INSTALL DATA & PHONES

OS TASK OF INSTALLING SECURITY DEVICES IN NHG

Task & Milestone List

27-Jul-1987

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Task name	Code	Responsible	Planned start	Planned finish	Description
ALARM	OSWR	OS	6-Sep-1987	27-Sep-1987	INSTALL SECURITY SYSTEMS
ALARM	OEA	OS	21-Sep-1987	12-Oct-1987	INSTALL SECURITY SYSTEMS
ALARM	NESA	OS	21-Oct-1987	11-Nov-1987	INSTALL SECURITY SYSTEMS
ALARM	OTS	OS	21-Oct-1987	11-Nov-1987	INSTALL SECURITY SYSTEMS
ALARM	MPS	OS	19-Nov-1987	10-Dec-1987	INSTALL SECURITY SYSTEMS
ALARM	OIT	OS	21-Dec-1987	11-Jan-1988	INSTALL SECURITY SYSTEMS
ALARM	SE	OS	20-Jan-1988	10-Feb-1988	INSTALL SECURITY SYSTEMS
ALARM	PPS	OS	20-Feb-1988	12-Mar-1988	INSTALL SECURITY SYSTEMS
ALARM	AF	OS	22-Mar-1988	12-Apr-1988	INSTALL SECURITY SYSTEMS
ALARM	OF	OS	21-Apr-1988	12-May-1988	INSTALL SECURITY SYSTEMS
ALARM	OS	OS	22-May-1988	12-Jun-1988	INSTALL SECURITY SYSTEMS
ALARM	OP	OS	21-Jun-1988	12-Jul-1988	INSTALL SECURITY SYSTEMS
ALARM	OL	OS	22-Jul-1988	12-Aug-1988	INSTALL SECURITY SYSTEMS

FMD TASK OF ACQUIRING INFORMATION/REQUIREMENTS

Task & Milestone List

27-Jul-1987

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Task name	Code	Responsible	Planned start	Planned finish	Description
GET INFO	OSWR	FMD	26-Jul-1987	6-Sep-1987	GATHER REQUIREMENTS
GET INFO	GEA	FMD	10-Aug-1987	21-Sep-1987	GATHER REQUIREMENTS
GET INFO	NESA	FMD	7-Sep-1987	21-Oct-1987	GATHER REQUIREMENTS
GET INFO	OTS	FMD	7-Sep-1987	21-Oct-1987	GATHER REQUIREMENTS
GET INFO	MPS	FMD	8-Oct-1987	19-Nov-1987	GATHER INFORMATION
GET INFO	OIT	FMD	9-Nov-1987	21-Dec-1987	GATHER REQUIREMENTS
GET INFO	SE	FMD	9-Dec-1987	20-Jan-1988	GATHER REQUIREMENTS
GET INFO	FPS	FMD	9-Jan-1988	20-Feb-1988	GATHER REQUIREMENTS
GET INFO	AF	FMD	9-Feb-1988	22-Mar-1988	GATHER REQUIREMENTS
GET INFO	OF	FMD	10-Mar-1988	21-Apr-1988	GATHER REQUIREMENTS
GET INFO	OS	FMD	10-Apr-1988	22-May-1988	GATHER REQUIREMENTS
GET INFO	OP	FMD	10-May-1988	21-Jun-1988	GATHER REQUIREMENTS
GET INFO	OL	FMD	10-Jun-1988	22-Jul-1988	GATHER REQUIREMENTS

FMD TASK OF INSPECTING AREA PRIOR TO OCCUPANCY

Task & Milestone List

27-Jul-1987

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Task name	Code	Responsible	Planned start	Planned finish	Description
CHECK OUT	OSWR	FMD	10-Jan-1988	17-Jan-1988	INSPECTION OF AREA
CHECK OUT	DE4	FMD	25-Jan-1988	1-Feb-1988	INSPECTION OF AREA
CHECK OUT	NESA	FMD	24-Feb-1988	2-Mar-1988	INSPECTION OF AREA
CHECK OUT	OTS	FMD	24-Feb-1988	2-Mar-1988	INSPECTION OF AREA
CHECK OUT	MPS	FMD	24-Mar-1988	31-Mar-1988	INSPECTION OF AREA
CHECK OUT	OIT	FMD	25-Apr-1988	2-May-1988	INSPECTION OF AREA
CHECK OUT	SE	FMD	25-May-1988	1-Jun-1988	INSPECTION OF AREA
CHECK OUT	PPS	FMD	25-Jun-1988	2-Jul-1988	INSPECTION OF AREA
CHECK OUT	AF	FMD	26-Jul-1988	2-Aug-1988	INSPECTION OF AREA
CHECK OUT	OF	FMD	25-Aug-1988	1-Sep-1988	INSPECTION OF AREA
CHECK OUT	OS	FMD	25-Sep-1988	2-Oct-1988	INSPECTION OF AREA
CHECK OUT	OP	FMD	25-Oct-1988	1-Nov-1988	INSPECTION OF AREA
CHECK OUT	OL	FMD	25-Nov-1988	2-Dec-1988	INSPECTION OF AREA

FMD TASK OF MOVING CUSTOMER INTO NHB

Task & Milestone List

27-Jul-1987

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Task name	Code	Responsible	Planned start	Planned finish	Description
MOVE TIME	OSWR	FMD	17-Jan-1988	14-Feb-1988	MOVE EQUIPMENT & FURNITURE
MOVE TIME	CEA	FMD	1-Feb-1988	29-Feb-1988	MOVE EQUIPMENT AND FURNITURE
MOVE TIME	NESA	FMD	2-Mar-1988	30-Mar-1988	MOVE EQUIPMENT & FURNITURE
MOVE TIME	OTS	FMD	2-Mar-1988	30-Mar-1988	MOVE EQUIPMENT AND FURNITURE
MOVE TIME	MPS	FMD	31-Mar-1988	28-Apr-1988	MOVE EQUIPMENT AND FURNITURE
MOVE TIME	OIT	FMD	2-May-1988	30-May-1988	MOVE EQUIPMENT & FURNITURE
MOVE TIME	SE	FMD	1-Jun-1988	29-Jun-1988	MOVE EQUIPMENT & FURNITURE
MOVE TIME	PPS	FMD	2-Jul-1988	30-Jul-1988	MOVE EQUIPMENT & FURNITURE
MOVE TIME	AF	FMD	2-Aug-1988	30-Aug-1988	MOVE EQUIPMENT AND FURNITURE
MOVE TIME	OF	FMD	1-Sep-1988	29-Sep-1988	MOVE EQUIPMENT & FURNITURE
MOVE TIME	OS	FMD	2-Oct-1988	30-Oct-1988	MOVE EQUIPMENT & FURNITURE
MOVE TIME	OP	FMD	1-Nov-1988	29-Nov-1988	MOVE EQUIPMENT & FURNITURE
MOVE TIME	OL	FMD	2-Dec-1988	30-Dec-1988	MOVE EQUIPMENT & FURNITURE

FMD TASK OF FURNITURE INSTALLATION

Task & Milestone List

27-Jul-1987

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Task name	Code	Responsible	Planned start	Planned finish	Description
FURNITURE	OSWR	FMD	20-Dec-1987	10-Jan-1988	INSTALL FURNITURE
FURNITURE	OEA	FMD	4-Jan-1988	25-Jan-1988	INSTALL FURNITURE
FURNITURE	NESA	FMD	3-Feb-1988	24-Feb-1988	INSTALL FURNITURE
FURNITURE	OTS	FMD	3-Feb-1988	24-Feb-1988	INSTALL FURNITURE
FURNITURE	MPS	FMD	3-Mar-1988	24-Mar-1988	INSTALL FURNITURE
FURNITURE	OIT	FMD	4-Apr-1988	25-Apr-1988	INSTALL FURNITURE
FURNITURE	SE	FMD	4-May-1988	25-May-1988	INSTALL FURNITURE
FURNITURE	PPS	FMD	4-Jun-1988	25-Jun-1988	INSTALL FURNITURE
FURNITURE	AF	FMD	5-Jul-1988	26-Jul-1988	INSTALL FURNITURE
FURNITURE	OF	FMD	4-Aug-1988	25-Aug-1988	INSTALL FURNITURE
FURNITURE	OS	FMD	4-Sep-1988	25-Sep-1988	INSTALL FURNITURE
FURNITURE	OP	FMD	4-Oct-1988	25-Oct-1988	INSTALL FURNITURE
FURNITURE	OL	FMD	4-Nov-1988	25-Nov-1988	INSTALL FURNITURE